Atemis

Business Management Portal | ERP 100% Cloud

Project Management

All activities in your company are defined as projects. Define the team, the tasks allocated to everyone, the dead line, the priority. Meet the people online and follow up the realization. Anyone involved get a view of the actual stage and specific actions could be launched.

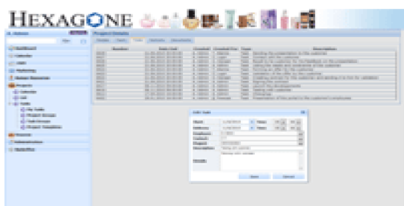
■ What can our Project Modules bring to your business?

- ✓ A total scan and storage in digital format of all the documents
- ✓ An automatic project workflow and stages validation
- ✓ A reduction of the project management time and cost
- ✓ An improvement in productivity and response
- ✓ An improved teamwork due to enhanced information sharing
- ✓ A high organization transparency
- ✓ An improved tool to analyze and optimize your project's processes

■ Project Management

- ✓ Tender, offer and contract
- ✓ Gantt Chart
- ✓ Time and financial reporting
- ✓ Project views tracks and alerts
- ✓ Tasks Management
- ✓ Projects definition and schedule
- ✓ Leads and project tracks

■ Tender, offer and contract management

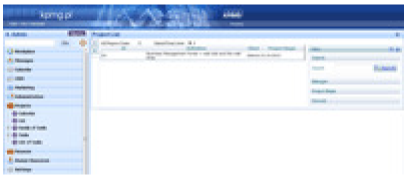


On the reception of the tender the sales manager fills in a numeric form the project definition and attach the customers' documents. After the creation of any official document, offer, contract, annexes - an email is sent to the technical and commercial managers for them to be informed and to validate. After the full validation, the documents could be sent to the customer. At any time an up-to-date view of the project is available. A list of the company's projects with their actual status allows you to efficiently follow-up the sales and financial forecasts.

Project management

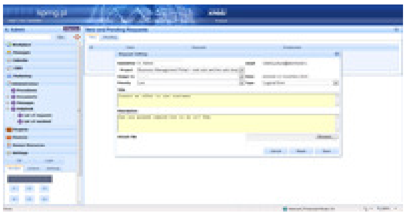
Project management

Gantt Chart



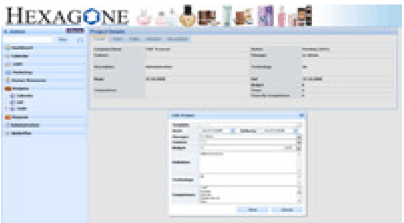
Visualize your projects online with all your concerned contacts thanks to Gantt Chart that let you check the allocation of resources in time. Manage your projects online with easy and simple use of drag / drop and requests for validation by email. Check the links between tasks. Import and export projects in MS project (xml).

Time and financial reporting



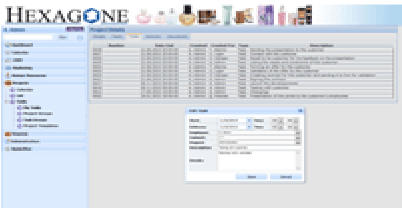
Get all reports and charts necessary to improve your organization efficiency and profitability and take action accordingly. All the reports are created from the Intranet database and from external sources. Track the number of tasks realized by person, the number of spared hours, the top 10 employees by profitability level, improve the tasks definition, standardize the budget hours for a specific task and optimize all the financial indicators. Each hierarchical level could get its own set of reports and consolidation. Efficient indicators will directly enhance a better responsibility and self-motivation of the teams.

Project views tracks and alerts



For the management this specific module was designed to follow-up more accurately the project and its indicators. The physical steering meeting could be drastically reduced. Designed alerts could be created on any delays or any specific cost increase. The managers receive emails informing them on the situation, and they may intervene immediately to correct the problems.

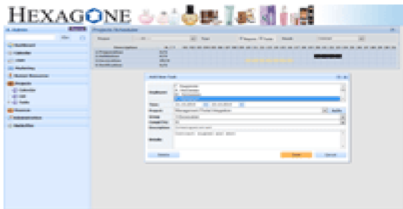
Tasks Management



The employee receives an email for each of his tasks. A tasks list indicates him the priority and dead line for each of them. His work schedule is then defined. When the task is finished, he validates its end, seize his reporting and indicate the actual hours spent on the task. The manager receives the validation by email and could follow step by step the continuing process of the project. By hierarchical levels, management reports are available and a project cost control can be done at any time.

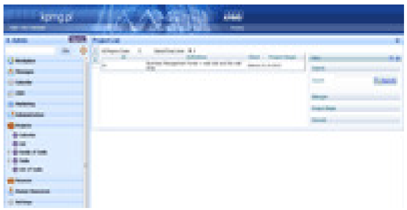
Project management

■ Projects definition and schedule



The offer defines numerous tasks to realize in the project. When the offer is validated and signed the in-hand project appears with the tasks and the budgeted schedules. For each task, look in the organization for the more accurate profiles by checking the competencies and the employee's calendar. Provide the deadline, the number of budgeted days and the task description, attach the technical documentation and validate it. An email is sent automatically to the targeted persons. By entering in the intranet they see the full schedule of the project with a chart of Gantt. This module is designed for external and internal projects.

■ Leads and project tracks



Register all leads known from your market and define their details. Track their advancement by defining actions on due dates for specific persons. Save the BID and technical offers to the web customer's folder to allow all authorized users the access. Receive qualitative and financial reports by customers, sales representatives, region, and product categories.